

Atlantic Amateur Hockey Association Volunteer User Guide







Let's get started!

Atlantic Amateur Hockey Association (AAHA) has asked that you submit a Background Check through Verified Volunteers. All you'll need is access to the internet, and your credit card to complete this simple process. Please follow this step by step guide to Get Verified.

Please copy or click on the link below to proceed with the required background screening:

https://app.verifiedvolunteers.com/promoorder/ddd34a8b-5553-447b-9e25-c328648726d4

If you are prompted to enter a GOOD DEED Code, please enter: hockpuk

Topic 1: Registration

You will be navigated to the account creation page and asked to create a User ID and password. Simply follow the instructions to complete your registration or select Click here to login if you already have an account.

Register and Start Your Order

Please create an account by filling in the fields below.

Already have an account? Click here to login

Username	
Email	
Password	
Confirm New Password	
	Username & Password Requirements
 Set up security questions now By checking this box, I accept and ag and Terms of Use posted on the Site. 	ree to comply with the Privacy Policy Submit

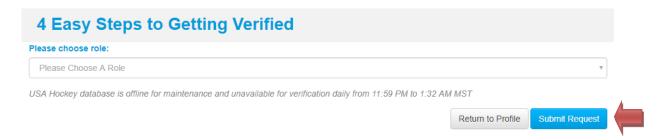
Once you've logged in, select Get Verified to start your order.



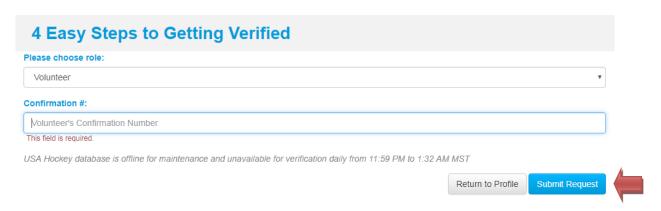


Topic 2: Providing your USA Hockey Registration Confirmation Number

Step 1 of 2 – Please confirm your role with AAHA from the dropdown menu.



Step 2 of 2 – Based on your role, please provide your USA Hockey Confirmation Number and select Submit Request.



Please Note: If you are not sure if you have registered, or not sure of your confirmation number, go to https://usahockeyregistration.com/login_input.action

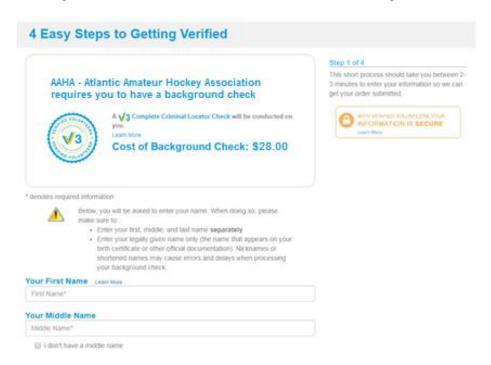




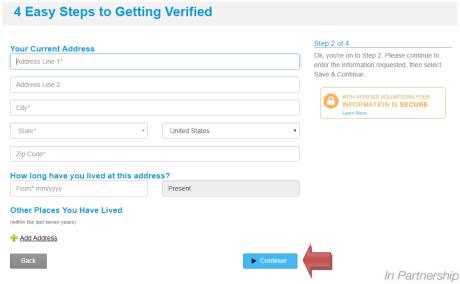
Topic 3: Placing your Order

There are 4 easy steps to placing your order:

Step 1 of 4 – Your account is already associated to the level of background screening AAHA requires for you to volunteer. All you need to do is fill out the information about yourself and select Continue.



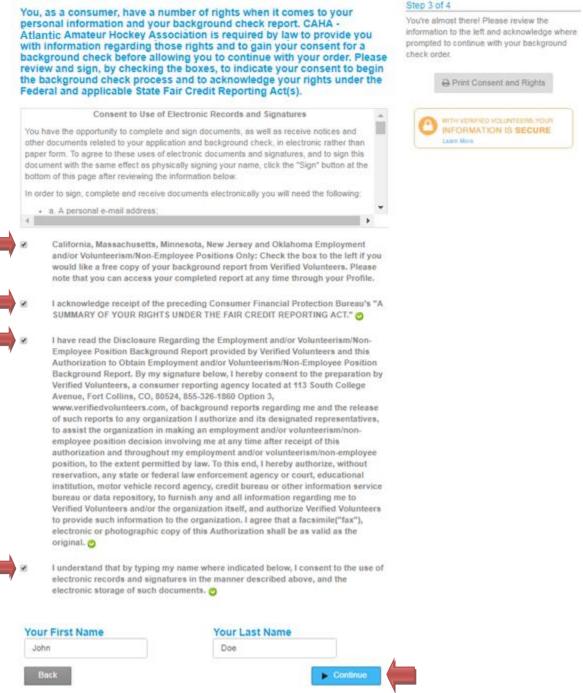
Step 2 of 4 – Please input your current address and tell us how long you've lived at this address before selecting Continue







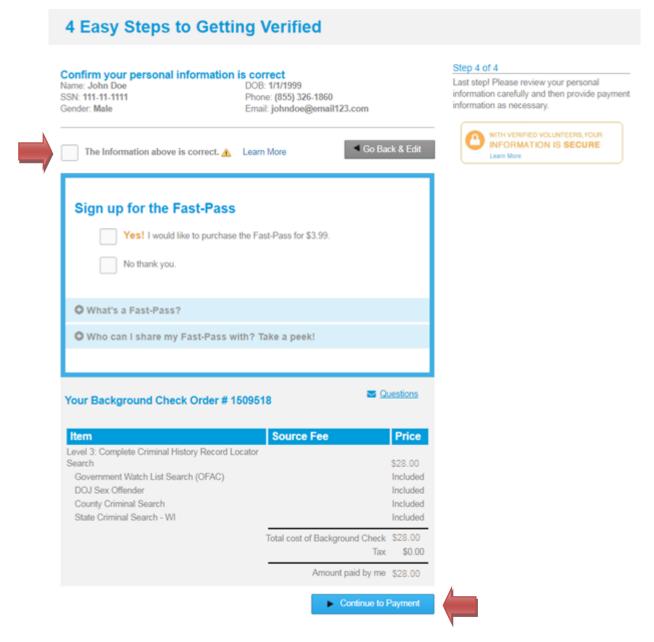
Step 3 of 4 – We need you to give us permission to run your background check. Please carefully review the agreements by scrolling through & clicking the acknowledgement of receipt checkboxes below. You'll also be asked to provide your name to consent to the use of electronic means to sign this form. Once you are done, select Save & Continue.







Step 4 of 4 – Please carefully review your order and select the highlighted checkbox once you're sure all the information about you is correct. Select Go Back & Edit to change your information.



After you submit your order, look out for a confirmation email. We'll also send you an email when your background check is complete, so you can view or print it.

If you are in need of assistance at any point during this process, please contact us at: Theadvocates@verifiedvolunteers.com or at 1-855-326-1860 – Option 3

